

North Dakota State Board of Funeral Service  
Minutes of Meeting July 10, 2024

The North Dakota State Board of Funeral Service met electronically on July 10, 2024, at 1:00 P.M.

Those present were: Dale G. Niewoehner, Dr. Nizar Wehbi, Michael Williams, Jim Ladbury, Brittany Martinez, and Austin T. Lafferty.

Chairman Williams called the meeting to order at 1:01 P.M. The Board wished Dr. Wehbi a happy birthday.

The minutes of the April 24, 2024 meeting were approved by a motion from Dr. Wehbi and seconded by Ladbury and carried.

The printed financial report as of June 27, 2024, was reviewed by the members of the Board and approved by a motion from Niewoehner and seconded by Dr. Wehbi and carried.

***Old Business:***

Niewoehner reported that the matter of providing Social Security numbers of license holders to North Dakota Department of Human Services is still in process. Mr. Lafferty is still working with the legal personal of all concerned.

***New Business:***

Niewoehner presented the names of Susan M. Parsons # 1392 (12 June 2024) and Tiana C. Richardson # 1393 (3 July 2024) to be granted funeral practitioner licenses. Moved by Ladbury and seconded by Wehbi that these individuals be granted their funeral practitioner licenses. A roll call vote was taken, and all members voted yes.

Niewoehner informed the Board that interns Kayla Glover and Kara Ward have dropped out of the program.

The matter of South Dakota funeral directors, Chuck Mitzel, Jr. and Brandon Leslie - Spitzer-Miller Funeral Home Aberdeen, South Dakota was discussed after a complaint from Perry D. Hoven from Ellendale, North Dakota. Mitzel and Leslie conducted a funeral service at a church in Ellendale, North Dakota without having North Dakota funeral practitioner licenses. Dr. Wehbi moved that a letter be sent to the two colleagues suggesting that they consider obtaining North Dakota licenses and refrain from doing business in North Dakota without a license. Motion was seconded by Ladbury and with a roll call vote with all members voting yes. Niewoehner will mail the letter along with the forms to obtain a North Dakota license by reciprocity.

Meeting was adjourned at 1:17 P.M.

Respectfully submitted,  
Dale G. Niewoehner, Secretary

