

North Dakota State Board of Funeral Service
Minutes of Meeting September 24, 2020

The North Dakota State Board of Funeral Service met via conference call on September 24, 2020 at 2:00 P.M.

Those present were: Dale G. Niewoehner, Jeffrey Brose, Michael Williams, Attorney Allyson M. Hicks and Dr. Paul Mariani, new state health officer.

Chairman Brose called the meeting to order at 2:03 P.M.

The minutes of the August 27, 2020 meeting were approved by a motion from Williams and seconded by Niewoehner and carried.

The printed financial report as of September 16, 2020 was reviewed by the members of the Board and approved by a motion from Williams and seconded by Niewoehner and carried.

Old Business:

At this time the Board re-considered the complaint filed against Rickey D. Cushman regarding a burial made in May, 2020. At the prior meeting it was questioned if Mr. Cushman obtained a delayed disposition permit. Niewoehner learned that he had **not** obtained a delayed permit from Vital Records. After a very lengthy discussion, a motion was made by Niewoehner to have attorney Hicks send a letter to Mr. Cushman informing him that he was in violation of not securing a delayed burial permit and citing poor communication with the served family. She will also communicate with the complainant. At this time Dr. Mariani joined the meeting. Dr. Mariani seconded the motion and the motion carried with a Roll Call vote with all voting YES. Chairman Brose welcomed Dr. Paul Mariani, State Health officer to the Board.

Niewoehner provided the latest update on Robert Pulver regarding his lack of credit hours. At the last meeting he was 2 hours short of the 14 hours required in the agreement he made 2 years ago. It has been determined that he is enrolled in a 3 hour class starting on September 14, 2020. It was moved by Williams that another agreement be made with Mr. Pulver obtain the 2 hours he is short by November 30, 2020. It was seconded by Dr. Mariani and a roll call vote was taken with all members voting yes.

Niewoehner and Attorney Hicks gave an update on the on-line license renewal program. A new contract was written by Attorney Hicks and also a hosting exemption document, which will need to be approved by the North Dakota IT department. Upon completion and approval, they will be signed and returned to Certemy for continuation of the service. Dr. Mariani left the meeting.

New Business:

Niewoehner presented the names of Simone P. Simpson #1345 (August 27, 2020) and Callie L. YoungBird # 1346 (August 28, 2020) to be granted funeral practitioner licenses. Moved by Niewoehner and Seconded by Williams to approve the licenses. The motion passed with all voting yes.

Niewoehner informed the Board that the Board's website has been updated by the Health Department who will now supervise it. Several items have been placed on the website for notice of all license holders.

Meeting was adjourned at 2:48 P.M.

Respectfully submitted,
Dale G. Niewoehner, Secretary

It is also noted that members of the Board attended via the internet Pandemic Health Department teleconferences each month.